

Curriculum Vitae Heather A Hollands

SfL Materials

Tel: 01939 270 768 (office)

Mobile: 07824 320242

email: heatherhollands@sflmaterials.co.uk

General statement

In my role as a consultant over the last 8 years I have worked in a wide range of settings completing research, consultancy and writing for Tribal as well as public and private organisations:

- DIUS and Dept of Health
- Sector Skills Councils
- LearnDirect
- LSC
- Probation and Offender settings
- TUC
- Voluntary and Community organisations

My specialist area is Skills for Life in the workplace although I have experience in most areas of adult education including offender learning, learners with disability, family learning and ESOL (English as a Second Language).

I have specialist skills in resource development and authoring both e-learning and paper-based materials: Leading the writing team for the DfES Embedded Learning Materials was a very successful and significant project giving me insight into a wide range of work settings.

More recently I have completed consultancy around Train to Gain and the challenges of embedding SfL within this provision.

I am now working on a freelance basis as a consultant and writer.

Résumé

Projects over last 6 years

EU4ALL (on-going)	European project to explore accessibility issues in HE and design appropriate e-learning support services.
Yorkshire and Humberside LSC	Train to Gain and SfL. Consultancy and support.
East of England LSC	Mentoring provision for offenders in the community. Research and summative report.
EQUAL	Offender Mentoring Toolkit. Planning and authoring a computer based resource for mentors working with offenders. Commissioned by National LSC.

TUC	Developing a qualification framework for use in union learning settings with supporting materials. Authoring an Apprenticeship Guide for union representatives
Go Skills Sector Skills Council for Passenger Transport	An employability programme. Planning and authoring.
	Good practice guides for employers. 5 booklets presenting Skills for Life issues within the industry
South East LSC	Progression Toolkit for Leaders and Managers. Research and authoring.
EQUAL (ESF) Move on with Equal	Consultant and writer to develop a web based resource for EQUAL projects in UK. Planning and editing video snapshot material.
ESF Partnership: Central London LSC and Sector Skills Councils	Research into the SfL issues of small and medium businesses in Central London in a range of sectors.
Birmingham and Solihull LSC	Delivering SfL in Vocational Programmes . Developing an embedded approach. Research & consultancy plus guidance and training materials.
DfES in partnership with Dept of Health	Writing and editing materials - Skilled for Health Embedding literacy, language and numeracy into health.
DfES Adult Basic Skills Strategy Unit	Project manager and lead writer for Materials for Embedded Learning Project 17 vocational settings http://rwp.gia.oxi.net/embeddedlearning/
Basic Skills Agency	Review and redevelop Initial Screening for Basic Skills
Adult Basic Skills Strategy Unit	Research current assessment tools and develop numeracy diagnostic assessment for Skills for Life
Ufi <i>learn</i> direct	Writing interactive on-line materials for basic skills
DfES/BSA NTO mapping project	Mapping Occupational standards of National Training Organisations to the Adult Literacy and Numeracy Standards and Core Curriculum
Groundwork UK, PTV, Alcohol Concern, RPS Rainer,	Consultant in projects to initiate and develop basic skills provision in the work of Voluntary organisations
Training and conferences delivered	LSC Train to Gain, Probation and Prison Services, Careers and Employment Services, FE and Network training, Embedded Learning Launch events, Birmingham and Solihull LSC, Embedded ESOL training
Basic Skills Agency	Workbooks developed to follow up NOS mapping in Construction, Cleaning, Engineering and Care